



KMHA - Executive Minutes of Meeting

Accepted Aug.31/17

Date: August 1, 2017
Location: Davidson Centre, Kincardine
Time: 7:00 p.m.
Duration: 1.5 hours

Present:

J. Steven, President	K. Boulton, First Vice President
J. Beaty, Second Vice President	T. Trudeau, Third Vice President
K. Helm, Secretary/Website	B. Richards, Head Trainer
C. Lyndon, Technical Director	R. Renaud, Treasurer & Gates
B. Harmsworth, Director of Sponsorship	T. Page, Director of Registration
R. Bishop, Director of Tournaments	M. Roppel/T. Aubrey, Director of Fundraising
T. Dalcourt, Privacy Officer	
J. Hunsburger, Town Contact (not quorum)	

Regrets:

T. Desmond, Director of Referee Scheduling
A. Janes, Director of Ice Scheduling
D. Lunn, Director of Purchasing & Equipment

Guests: R. Gibson/J. Armstrong

Chairperson: Jeff Steven
Quorum: YES 14 (8 required)
Attachments: A -Treasurer's Report
B - Important Dates

1.0 Acceptance of Previous Minutes

July 12th, 2017 minutes were approved by executive.

2.0 New Business

Items Discussed

Registration: T. Page provided an update on the registration numbers as follows:

Tyke – 76
Novice: Boys - 62 Girls - 24
Atom: Boys - 40 Girls – 13
Peewee: Boys - 41 Girls – 22
Bantam: Boys 38 Girls – 18
Midget: Boys - 28 Girls – 25

Bulldogs Hockey School – 60
Power Skating – 50
Goalie School – 6



Date for Registration: Brief discussion on moving the registration date for next year to earlier in the year. This item will be reviewed again at a later date.

Bantam Girls Team – this item will be taken offline to the **Hockey Committee** for a decision.

Novice Select Program – this item will go to the **Hockey Committee** for a decision.

Coaching Options – there are 9 potential coaching vacancies and 15 confirmed coaches.

Privacy Conflict of Interest – KMHA cannot provide email addresses or access to their website to any outside program or group. They are free to use the KMHA Facebook page as a tool for promoting their hockey program or group information for *hockey purposes*.

KMHA also cannot promote artists or outside companies wanting to advertise (i.e., posting photos on our website).

Peewee Girls Goalie Needed – a request for goalie assistance to other associations will be made. T. Trudeau will approach Lucknow Minor Hockey.

DI Coaching Clinics – upcoming clinic in Goderich. September 30 and October 1st – K. Helm will ensure this is on our website.

Election of New President - A motion was brought forth by K. Boulton to elect Jeff Steven as the new President of KMHA - all in favour and motion passed.

3.0 Summary of Actions (Current and Previous with Updates)

ACTION 15-08-2016: Tom to follow up on a wall dedicated to significant achievement banners etc. Update: email sent to Karen and they are fine with it. We just have to find the real estate for it. Discussion was had. **IN PROGRESS.**

ACTION 03-10-2016: Bob looking into the OMHA interactive clinic and will try to book it again. **IN PROGRESS.**

ACTION 03-10-2016: Darryl will look into the sponsorship agreement regarding sponsor bars. Perhaps removing them from the jerseys would allow easier sharing of jerseys between teams for size purposes. **IN PROGRESS.**

ACTION 10-01-2017: Rob will work with Darryl to get banners ordered for April. **IN PROGRESS.** **UPDATE:** Banners have been ordered as of July 1st from Presto Crest. R. Bishop will follow up prior to next meeting.

ACTION 10-05-2017: T. Desmond will look into the “Contact Us” tab/bios to include roles and responsibilities as to who to contact when issues/discussions specific to a particular discipline (Re;/VP/Girls/etc.). T. Desmond will clarify roles directly onto the website. **IN PROGRESS**



ACTION 10-05-2017: Update website to identify scheduled KMHA meetings – K. Helm.
IN PROGRESS

ACTION 10-05-2017: T. Desmond to discuss the drafting and issuance of a letter to the Old Stars thanking them for their contribution to the hockey school.
IN PROGRESS

ACTION 05-06-2017: T. Trudeau (and the Bantam B coaches) will meet at the end of the 2017-18 season (January/February) to review the process. (*Lessons Learned Action*)

ACTION 05-06-2017: R. Bishop will bring back information to this executive on the Wade Simmons Tournament and the Ross Young Tyke Tournament - regarding funding and costs for these two tournaments. **IN PROGRESS**

ACTION 12-07-2017: T. Desmond will speak to R. Bishop regarding the suspected changes to the Silverstick rules. **UPDATED** on August 1, 2017: R. Bishop advised there are novice finals in Canada but not in the USA. **ONGOING.**

ACTION 12-17-2017: J. Steven will seek clarification on whether smaller nets are needed for half ice practices – possibly a discussion with D. Burrows would be helpful. **IN PROGRESS**

ACTION 12-17-2017: J. Steven will speak to J. Hunsburger regarding the new age group for Novice and whether there is an opportunity to AP players. **IN PROGRESS**

ACTION 01-08-2017: Review the date for KMHA Registration – to possibly earlier in the year. J. Steven **IN PROGRESS**

ACTION 01-08-2017: J. Steven will send an email to R. Bishop re: the impact of the new age group classifications (Novice Rep/Novice Select/Novice HL) **IN PROGRESS**

ACTION 01-08-2017: T. Trudeau will approach Lucknow Minor Hockey regarding a Peewee Girls goalie. **IN PROGRESS**

4.0 President's Report
No report at this time.

5.0 First VP's Report (Boy's Representative teams)
No report at this time.

6.0 Second VP's Report (Boy's Local League teams)
No report at this time.

7.0 Third VP's Report (Girl's teams)
No report at this time.

8.0 Treasurer's Report
Just a reminder that budget will be next month.



9.0 Secretary/Webmaster's Report

No report at this time.

10.0 Director of Purchasing and Equipment Report

No report due to absence.

11.0 Director of Fundraising Report

Cash calendar money must be returned by October 31st.

12.0 Director of Registration Report

No report at this time.

13.0 Privacy Officer Report

Gender Identity Course – everyone on a bench needs to take this course. There are two modules to complete and this information along with the links will be posted on our website. We will be able to monitor who has completed the course in the same manner as Respect In Sports.

T. Dalcourt will look into recording Police Check status within HCR. The system allows for a “Criminal Record Check” pick to credit to a person with a qualification (similar to Trainer, Coach, etc). It is currently tracked on an Excel spreadsheet.

14.0 Director of Sponsorship

No report at this time.

15.0 Referee Scheduler Report

No report due to absence.

16.0 Ice Scheduler Report

No report due to absence.

17.0 Technical Director Report

No report at this time.

18.0 Director of Tournaments Report

Silverstick tournament in Kincardine is set for December 27-30, 2017.

International Silverstick is January 11-14, 2018. And email has been sent to the OMHA as our tournaments aren't showing up on the OMHA website.

19.0 Head Trainers Report

B. Richards will coordinate with D. Lunn to obtain the trainer kits.

Baseline Concussion Testing information will be posted on the website.

20.0 Next Meeting Details

The next meeting will be tentatively set for August 31st at 6:30 pm at the Davidson Centre, meeting room.



Attachment A
KMHA BUDGET REPORT
2016/2017
Period Ending July 31, 2017

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Registration	\$208,000.00	123,186.35	(\$84,813.65)
Hockey School (net)	\$20,500.00	5,875.00	(\$14,625.00)
Goalie School (net)		525.00	\$525.00
Power Skating School (net)	\$6,000.00	4,775.00	(\$1,225.00)
Calendars (net)	\$32,832.00	(592.78)	(\$33,424.78)
Sponsors	\$14,500.00	-	(\$14,500.00)
Donations	\$20,000.00	-	(\$20,000.00)
Gate Receipts	\$18,000.00	-	(\$18,000.00)
Equipment Sale	\$0.00	-	\$0.00
Fundraising (net)	\$0.00	-	\$0.00
Ties & Decals	\$0.00	-	\$0.00
Pigs of Hope	\$0.00	-	\$0.00
Tournament-Midget	\$9,900.00	-	(\$9,900.00)
Silverstick	\$58,100.00	-	(\$58,100.00)
Interest & Investments	\$0.00	-	\$0.00
Releases	\$0.00	-	\$0.00
	\$387,832.00	133,768.57	(\$254,063.43)

<u>EXPENSES</u>			
Ice Rental	\$200,000.00	-	\$200,000.00
Development Skills (net)	\$8,500.00	-	\$8,500.00
Equipment/Pennants/Trophies	\$30,000.00	4,459.37	\$25,540.63
Insurance-OMHA	\$18,000.00	-	\$18,000.00
Registration-OMHA	\$4,000.00	2,064.40	\$1,935.60
Registration/Insurance-OWHA	\$9,000.00	1,132.48	\$7,867.52
Advertising	\$500.00	-	\$500.00
Clinics & Meetings	\$10,000.00	-	\$10,000.00
Bank Charges	\$5,000.00	5.00	\$4,995.00
Office Supplies	\$2,000.00	183.06	\$1,816.94
Referees	\$40,000.00	-	\$40,000.00
Tournament - Midget	\$8,000.00	-	\$8,000.00
Silverstick	\$30,155.00	-	\$30,155.00
Year end Banquet	\$15,000.00	-	\$15,000.00
Accounting Fees	\$100.00	-	\$100.00
Miscellaneous	\$3,000.00	5,085.44	(\$2,085.44)
Team Pictures	\$4,200.00	-	\$4,200.00
	\$387,455.00	12,929.75	\$374,525.25

\$377.00 **\$120,838.82**

Chequing A/C Balance to Aug 1/17 \$173,528.70
Lottery A/C Balance to Aug 1/17 \$63,622.32

Budget Approved by Executive: Pending



Attachment B

Important Hockey Dates		
Month	Actions	Responsibilities
January		
	10 Deadline to add base roster players. (WOAA item. Not sure how it compares to Feb 10 deadline)	
	15 Deadline to add affiliate players.	
	15 Post on Website that spring tryout teams must notify VP Girls with required info by February 15th	
	30 days prior to AGM Post AGM material on web.	Secretary
February		
	10 Deadline for player addition to a roster.	
	Within first 15 days AGM	President
March		
April		
May		
	anytime Engrave any trophies	Director of Purchasing & Equip
	Review of Financials	Treasurer
	31 Representative team entries and fees are to be received by the W.O.A.A. Office .	President
	31 OHMA last day for tryouts or exhibition games.	
	tbd OWHA AGM	
	Request Coaching Applications	Hockey Committee
June		
	Anytime Coaching Applicants reviewed	Hockey Committee
	OMHA AGM	Town Contact or Delegate
	16 OMHA Closing date for team entries	
	30 Fiscal year end	Finance
	tbd Registration nights	Registrar
	tbd Silverstick AGM - June 17 th 2017	Tournaments
July		
	Anytime WOAA proposed amendments due 60 days prior to AGM.	Town Contacts
	Anytime Book Silver Stick tourneys for Rep teams.	First VP
August		
	Anytime Select Rep Coaches	Hockey Committee
	15 OHMA first day for tryouts or exhibition games.	



Important Hockey Dates		
Month	Actions	Responsibilities
31	WOAA account must be paid in full from prior season.	
anytime	Revise Police Check instructions	Privacy Officer
September		
	Require Novice HL Convenor	Second Vice President
Anytime	Coach Meetings	First Vice President Second Vice President Third Vice President
tbd	OWHA General Meeting	Third Vice President
3rd Tuesday of September	WOAA Annual Minor Hockey Meeting. Return trophies.	Town Contacts or delegate
15	Tournament applications due to WOAA.	
15	All Local League entries and fees are to be received by WOAA.	President
18	Last day to withdraw Boys Rep team without penalty.	
Anytime	Post OWHA/OMHA revised suspension lists in arenas (ref room and boards).	Town Contact
End of Sept.	Team photos arranged	tbd
October		
01	OWHA Rep Team Registration deadline.	
09	Rep player rosters due on line (not staff)	
November		
01	WOAA deadline to return trophies	Town Contacts
01	HL/LL rosters due (WOAA rule)	2 nd VP (Local League)
15	Rep Team Rosters must be approved.	Registrar
15	OWHA HL Registration deadline	2 nd VP (Local League)
Tbd	Municipality grant application due	Director of Fundraising
December		
01	HL/LL Rosters must be approved.	Registrar.
15	Last day to move a player to a lower division/category and be able to affiliate back up.	
anytime	Prep AGM material for posting.	Executive.